

# We take care of estate administration

It's all we do, every day.



KINGS COURT TRUST

**When it comes to probate  
and estate administration,  
we offer award-winning solutions  
to support every family.**

**Let us help you take care of all matters after death,  
no matter how simple or complex, so you can focus  
on life's important moments.**



## What is estate administration?

Estate administration is the process of dealing with a person's legal and tax affairs after they've passed away.

This includes dealing with all their assets (such as property, shares, and personal possessions), paying debts, paying any Inheritance Tax and Income Tax, and transferring inheritance to the beneficiaries of the estate as efficiently as possible.

Estate administration can be extremely complex and is required after every death, whether or not there is a Will. Although every estate is unique, most include tasks which can be quite time-consuming, time-sensitive, and stressful.

Our award-winning expert team can take this burden off your shoulders for complete peace of mind.

## Who is responsible for administering an estate?

An Executor is the person(s) that carries out the instructions set out in a Will. If there is no Will (also known as intestacy), the role is known as an Administrator. Both roles have the same responsibility: to administer a person's estate when they have passed away. The collective term Personal Representative(s) is also used to refer to both Executors and Administrators.



# What we can do for you

Whether you need a hand obtaining the Grant of Probate, completing the complicated tax and legal work, or anything in between, you're in safe hands with our team of specialists.

**Have a look at the solutions we offer to support you:**

## Grant only

We will obtain the Grant of Probate to provide the Executor(s) or Administrator(s) with the legal right to administer the estate.

## Grant and assets

We will collect and distribute up to three assets, or transfer them to up to two beneficiaries.

Please note that an asset does not include property.

## Grant, Trust and property solutions

We will complete one of the following tasks:

1. Grant and transfer of property
2. Grant and Trust of property
3. Grant and Nil Rate Band Discretionary Trust

## Full estate administration

We will complete the full process of estate administration, taking on all the legal and financial responsibilities.

## What is probate?

Probate ('Confirmation' in Scotland) is the legal document obtained by the Executor(s) which gives them the authority to act in the administration of an estate. It is required when the deceased owns a property in their sole name or if a financial institution (such as a bank) requires a Grant of Probate to release funds.



To view our current pricing and to learn more, please visit [kctrust.co.uk/estate-solutions](https://kctrust.co.uk/estate-solutions) or scan the QR code.

# Full estate administration

**When it comes to estate administration, we can handle everything that needs to be completed, including tasks you might not have considered.**

Our full estate administration solution allows the Executor or Administrator to relinquish all legal and financial responsibility. This means that they can relieve themselves of the stress and liability of administering the estate themselves.

We will complete all of the paperwork and do all of the running around. You can rest assured that we are taking care of everything, giving you the peace of mind to focus on life's important moments.

Leave the difficult, time-consuming legal tasks to us.  
Our up-front, fixed-price quote will include the following:

- ✓ Completing all Inheritance Tax forms as necessary
- ✓ Applying for Grant of Probate or Confirmation
- ✓ Income Tax work for the year of death
- ✓ Taking on all financial and legal liability
- ✓ Setting up Trusts in a Will
- ✓ Paying debts
- ✓ Cancelling or transferring utilities
- ✓ Distributing funds to beneficiaries
- ✓ Producing estate accounts
- ✓ Plus more...



We go the extra  
mile for our  
families.



# Award-winning probate and estate administration experts

Kings Court Trust is proud winner of Probate Provider of the Year (Large Firms) at the 2019, 2020, 2021, and 2024 British Wills and Probate Awards.

So, what does this mean? Every employee at Kings Court Trust is dedicated to:

- Delivering the highest standard of service and support
- Working to improve efficiency and reduce costs for all parties
- Continually looking for new and innovative service offerings
- Adopting the philosophy of always putting our clients first

## Your dedicated point of contact

**We believe that every client deserves a dedicated Personal Estate Manager to answer your queries, offer advice, and ensure the estate is managed as efficiently as possible.**

That's why we assign a Personal Estate Manager to each estate. They will be your point of contact throughout the entire process and will provide regular updates on how the case is progressing. You will receive the direct contact information for your Personal Estate Manager once they are assigned.

- ✓ **Dedicated point of contact**
- ✓ **Clear, friendly guidance**
- ✓ **The support of our team**

## Sue's experience

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**The service we received from Kings Court Trust was with regards to the estate of my father and the Grant of Probate.**

From the outset, our Personal Estate Manager was informative, efficient, and extremely helpful.

The Grant of Probate was granted and I would, without hesitation, recommend this service to anyone not confident enough to conduct the process themselves.

The fees were very reasonable and we even got a rebate at the end of the process. This shows the honesty and professionalism of both the company and their employees.

Thank you Kings Court Trust and in particular our Personal Estate Manager.

**What we all need in these most stressful times is someone to take this stress away and that was achieved from the first time I spoke to her.**

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**We've helped tens of thousands of people like Sue.**

We can provide an upfront, fixed fee and help you understand your options.  
Call us on 0300 303 9000.



# What can you expect when working with us?



## **Market-leading and award-winning customer experience.**

Our bereavement specialists will empathetically and sensitively discuss what needs to be completed following a bereavement, guiding and updating you throughout the process. You can also rest assured that we will not cross-sell any other products - we only provide probate and estate administration services.



## **Recognition that every estate is unique.**

We understand that every estate and family is different, so we tailor our service to recognise that. Whether our monthly updates are by phone, email, or our online case tracker, we will give you the reassurance that we are taking care of absolutely everything that's required for your loved one's estate.



## **We'll tell you our costs up-front.**

Our clear price philosophy ensures our fees are fair, fixed, and provided from the outset. We are transparent about what's included within each fee and disclose additional third-party charges upfront for peace of mind.



## **Distribution of assets as quickly as possible.**

We have the systems, processes, and teams in place to keep your case moving forward and we commit to distributing assets as quickly as possible, which may include making payments to beneficiaries via interim payments.



## **We'll take on the legal responsibility.**

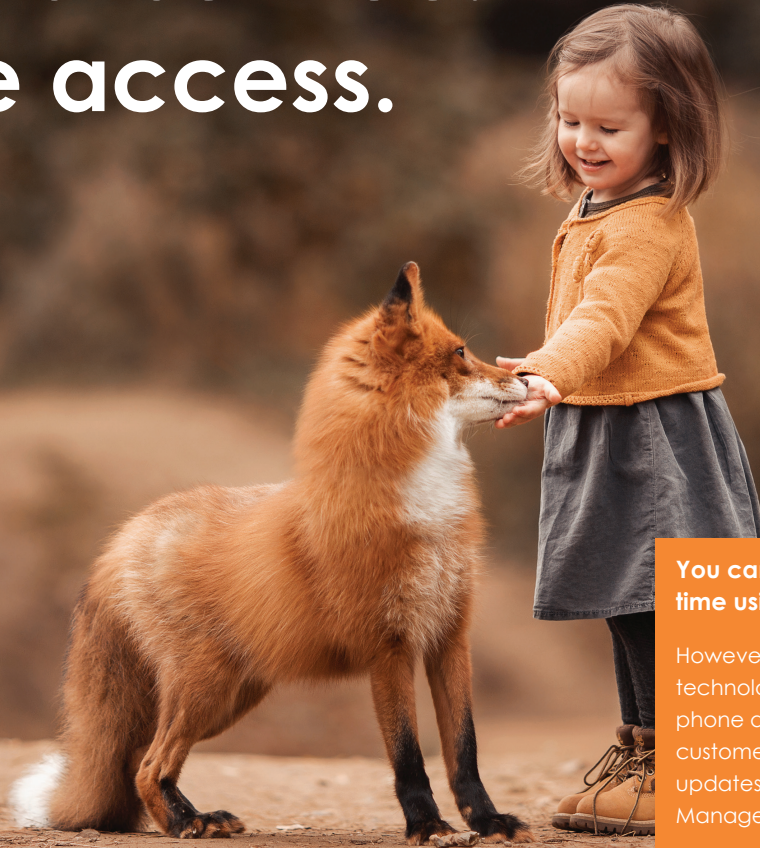
When administering an estate, the Executor(s) or Administrator(s) is legally and financially responsible for the correct administration and distribution of the estate. Unlike most providers, in 98% of full estate administration cases we take on full responsibility and liability so that families don't have to worry.



## **Experts in estate administration.**

Estate administration is all we do, every day, for families in all circumstances. Our in-house tax and legal teams have the expertise to advise on any situation. We are specialists who can impart added value with free, practical, and impartial advice on what to do when someone passes away, as well as the most appropriate solution.

# Personal service. Online access.



**You can check progress at any time using our online case tracker**

However, we're not bound by our technology, so feel free to pick up the phone and give us a call. As a customer, you will receive regular updates from your Personal Estate Manager.

## We look forward to helping you when you need it the most.

**At Kings Court Trust, we are called upon at a sensitive time when families are going through a bereavement and need help with the legal and financial tasks that are required.**

We know some families prefer to retain control of the process, while others prefer to hand everything over to a professional to reduce any additional stress or anxiety. No matter how you choose to proceed, we have a solution to suit you.

We pride ourselves on our professional, proactive, and accurate service that has helped tens of thousands of families across the UK. Every action we take, decision we make, and service we offer is to provide you and your family with peace of mind at a time when you may need that additional support.

Let us help you take care of all the complicated matters during a bereavement so you can focus on life's important moments.





## Get in touch

We're happy to provide a fixed-price, no obligation quote for our probate and estate administration services. Talk to us today.



0300 303 9000



info@kctrust.co.uk



kctrust.co.uk

Alternatively, scan the  
QR code to contact us.



# KINGS COURT TRUST

YOUR PARTNER THROUGH PROBATE